

**AGENDA**

**BOARD OF ESTIMATES**

**01/31/2018**

Office of the President - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Associated Black Charities, Inc. (ABC) for the administration of the Baltimore City Children & Youth Fund. The period of the Memorandum of Understanding is January 01, 2018 and ending upon the date of expiration of Subtitle 9 of this MOU, unless terminated earlier pursuant to the terms of this MOU.

**AMOUNT OF MONEY AND SOURCE:**

\$12,000,000.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Children & Youth Fund, approved by voters in 2016, is a continuing, non-lapsing fund, which provides funding for programs and services to the children and youth of Baltimore City. Upon approval by the voters of Baltimore City, the Council President's engaged a Task Force constituted of a wide range of stakeholders to make recommendations on the constitution and administration of the Fund.

Pursuant to the establishing Charter Amendment, the City Council approved an Ordinance on December 7, 2017. The Ordinance provides for the uses of the Fund and the administration of the Fund for the first two fiscal years. The Ordinance calls on the Council President, in consultation with the Mayor, to designate an interim Fiscal Agent to administer the fund for these years. Upon the recommendation of the Task Force, the Council President has selected ABC to administer the Youth Fund.

**AGENDA**

**BOARD OF ESTIMATES**

**01/31/2018**

Office of the Council President - cont'd

Pursuant to the agreement, ABC will:

1. Assemble an advisory committee to recommend to the FISCAL AGENT the funding priorities for the grant process in fiscal year 2018. Creating a grant process to identify grantees to be funded by the Fund based on the priority program areas.
2. Convene a proposal review panel to review grant applications.
3. Provide staff support to the decision-making process.
4. Issue award letters to successful grantees.
5. Negotiate contracts with grantees.
6. Allocate funds to grantees.
7. Receive quarterly fiscal and program reports from all grantees.
8. Conduct, at a minimum, one site visit at each grantee, and participate when appropriate in programmatic and training sessions.
9. Establish a permanent intermediary.
10. Support capacity-building efforts to strengthen Fund administration.
11. Support capacity-building efforts to strengthen the ability of grantees to successfully and sustainably offer services to Baltimore's youth.
12. Enforcing the terms of the grant agreements including but not limited to evaluating compliance with the grant agreements and determining the continuation or termination of funding for each grantee.
13. Following the work plan requirements that are acceptable to the parties and subcontractors(s) of Associated Black Charities.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)